

WELCOME TO YORK PROPERTY MANAGEMENT GROUP!

**THE FOLLOWING MUST BE COMPLETED WHEN HANDING IN YOUR
APPLICATION FOR YORK PROPERTY MANAGEMENT GROUP**

- 1). **COMPLETED RENTAL APPLICATION FILLED OUT IN ITS ENTIRETY;**
- 2). **NAME AND PHONE NUMBER OF PREVIOUS LANDLORD;**
- 3). **PROOF OF INCOME WITH TWO (2) PAY STUBS WITHIN THE MONTH FROM THE DATE THAT YOUR APPLICATION IS SUBMITTED;**
- 4). **NAME OF YOUR PLACE OF EMPLOYMENT AND CONTACT INFORMATION OF YOUR EMPLOYER;**
- 5). **A CURRENT PHOTO IDENTIFICATION FOR ALL PERSONS APPLYING FOR HOUSING;**
- 6). **THERE IS A \$20.00 APPLICATION FEE IF YOU APPLY BEFORE VIEWING A PROPERTY, AND A \$45.00 APPLICATION FEE AFTER YOU VIEW A PROPERTY. YOUR APPLICATION WILL NOT BE PROCESSED UNTIL THE FEE IS RECEIVED.**

IF THE ABOVE INFORMATION IS NOT FILLED OUT AND COMPLETED, YOUR APPLICATION WILL NOT BE PROCESSED UNTIL IT IS COMPLETED IN ITS ENTIRETY.

UPON COMPLETION OF YOUR APPLICATION, SUBMIT IT WITH A MEMBER OF OUR STAFF AND IT WILL BE PROCESSED WITHIN 48 HOURS, PER YOUR CURRENT LANDLORD CONTACTING US WITHIN THIS TIME FRAME. A MEMBER OF OUR STAFF WILL CONTACT YOU WITHIN THAT TIME.

RENTAL APPLICATION REQUIREMENTS FOR YORK PROPERTY MANAGEMENT GROUP

**We do business in accordance with the Federal Fair Housing Law
(The Fair Housing Amendments Act of 1998)**

IT IS ILLEGAL TO DISCRIMINATE AGAINST ANY PERSON BECAUSE OF RACE, COLOR, RELIGION, SEX, HANDICAP, FAMILIAL STATUS OR NATIONAL ORIGIN

- 1). **Valid Photo Identification;**
- 2). **Verification of Continuous Employment for at least a six (6) month period;**
- 3). **No Prior Evictions or Bankruptcies within the last Five (5) Years;**
- 4). **Net Income must Equal at least Double the Rent Amount per Month;**
- 5). **A Minimum Credit Score of 600 or Above.**
- 6). **No Outstanding Bills (utility, car payments, school loans, etc.) or history of late payments per credit report.**
- 7). **Former Landlord Reference.**

YORK PROPERTY MANAGEMENT GROUP MAY ASK FOR A CO-SIGNER AND/OR DOUBLE SECURITY DEPOSIT IF REQUIREMENTS 5, 6, OR 7 ARE NOT MET.

APPROVED_____ DENIED_____ DOUBLE_____
RENTAL APPLICATION

How did you hear about us? _____

Date_____ Properties interested in:_____

APPLICANT 1

NAME OF APPLICANT:_____ Section 8- yes or no

DATE OF BIRTH:_____ SSN:_____

TELEPHONE NUMBERS_____

CURRENT ADDRESS:_____

CITY, STATE AND ZIP_____

NAME AND NUMBER OF LANDLORD:_____

TIME LIVED AT PRESENT ADDRESS:_____

NAME AND NUMBER OF PREVIOUS LANDLORD:_____

EMPLOYER_____ PHONE NUMBER_____

OCCUPATION_____ HOW LONG_____

CONTACT PERSON_____

CURRENT SALARY_____

HAVE YOU EVER BEEN CONVICTED OF A CRIME? IF SO EXPLAIN

APPLICANT 2

NAME OF APPLICANT:_____

DATE OF BIRTH:_____ SSN:_____

TELEPHONE NUMBERS_____

CURRENT ADDRESS:_____

CITY, STATE AND ZIP_____

NAME AND NUMBER OF LANDLORD:_____

TIME LIVED AT PRESENT ADDRESS:_____

NAME AND NUMBER OF PREVIOUS LANDLORD:_____

EMPLOYER_____ HOW LONG_____

CONTACT PERSON_____

CURRENT SALARY_____

HAVE YOU EVER BEEN CONVICTED OF A CRIME? IF SO EXPLAIN

HOW MANY PERSONS WILL BE LIVING AT THIS ADDRESS? LIST ALL_____

ANY PETS?_____ WEIGHT OF PET(S)_____

HAVE YOU OR ANY OTHER APPLICANTS EVER FILED FOR BANKRUPTCY?_____

FOR OFFICE USE ONLY

CREDIT REPORT-
CRIMINAL HISTORY-
LANDLORD REFERENCE-
SECTION 8-
MONTHLY INCOME-
EMPLOYER REFERENCE-

